

## Application Criteria for NOSTER Funding of Conferences or Symposiums

Applications should meet the following criteria:

1. The application should clearly describe the goal, relevance, date and (preliminary) programme of the event.
2. The application should include an estimate budget and mention the amount of funding requested from NOSTER.
3. The topic of the event should be relevant to a substantial part of the NOSTER constituency and is preferably multidisciplinary of nature.
4. The application should include a list of all contributors to the event, mentioning each researcher's name, institution, relation to NOSTER (junior member viz. PhD candidate; senior member; not a member) and contribution to the event (e.g., presenter, presider, respondent).
5. At least three organisers and/or speakers need to be senior NOSTER members and they should be affiliated to at least two institutions that participate in NOSTER.
6. The programme needs to include contributions by PhD candidates and/or elements that are particularly aimed at PhD candidates.
7. The application should explain to what extent diversity in terms of gender, ethnicity and religion, among others, has been pursued and achieved in the invitation of contributors to the event.
8. NOSTER members should be able to participate in the event for free; if the event takes place on more than one day, it should be possible and useful to participate in the event for one day only.
9. To enable NOSTER to announce the event to its members, the event – and the deadline of any call for papers – should be scheduled at least two months after the funding application deadline mentioned on the NOSTER website.
10. The application should clearly mention one (main) applicant, who needs to be a member of NOSTER and with whom NOSTER will communicate. The invoice to NOSTER to receive the funding needs to be sent by the institution with which the (main) applicant is affiliated.

If NOSTER decides to fund this event, NOSTER should be mentioned as such in public announcements on the event and receive a brief report.

Funding applications can be sent to [noster@ru.nl](mailto:noster@ru.nl). Application deadlines will be announced on the NOSTER website. Applications that do not comply with these conditions and/or do not contain all requested elements, will not be considered. The Academic Director of NOSTER will seek the advice of the Executive Board (*Dagelijks Bestuur*) before making a decision.